



SEN and Disability

Local Offer: Primary Settings

Mainstream, Short Stay Schools, Special
Schools and Academies

Name of School: Bolton by Bowland CEPS

School Number: 11052

School/Academy Name and Address	Bolton by Bowland CE Gisburn Road Bolton by Bowland Clitheroe BB74NP		Telephone Number	01200 447632
			Website Address	www.bolton-by-bowland.lancs.sch.uk
Does the school specialise in meeting the needs of children with a particular type of SEN?	No	Yes	If yes, please give details:	
	X			
What age range of pupils does the school cater for?	Nursery 3 – 11 year olds			
Name and contact details of your school's SENCO	Mrs Lynn Royle Please contact via the school office on a.awre@bolton-by-bowland.lancs.sch.uk			

We want to ensure that we keep your information up-to-date. To help us to do this, please provide the name and contact details of the person/role responsible for maintaining details of the Local Offer for your school/academy.

Name of Person/Job Title	Mrs Lynn Royle SENDCO		
Contact telephone number	01200 447632	Email	Please contact via the school office on a.awre@bolton-by-bowland.lancs.sch.uk

Promoting Good Practice and Successes

The Local Offer will give your school the opportunity to showcase any good practice you have around supporting children with Special Educational Needs to achieve their full potential. If you have any examples of good practice or success stories, we would encourage you to include these on your Local Offer web pages. For reasons of confidentiality, please do not include a child's full name in any case studies you promote.

I confirm that our Local Offer has now been published on the school/academy website.

Please give the URL for the direct link to your school's Local Offer	http://www.bolton-by-bowland.lancs.sch.uk/admin-content.php?page_no=&category_id=74		
Name	L. Royle	Date	September 2024

Please return the completed form by email to:

IDSS.SENDReforms@lancashire.gov.uk

Accessibility and Inclusion

What the school provides

The school was built in 1874 and in spite of the age it is wheel chair friendly. The school is single story with all areas on the same level for children to access.

Doorways are wide enough to accommodate wheelchair users and there is a disabled toilet in the school. Furniture is modern and of a suitable height appropriate to the children in the classroom.

The school has a range of ICT programs for pupils for SEN in addition to ipads, computers and interactive whiteboards are installed in every classroom.

Teaching and Learning

What the school provides

We feel that early identification is vital and the class teacher will liaise with parents and the SENDCO at the earliest opportunity. The SENDCO works closely with parents and teachers in order to plan an appropriate programme of intervention and support and to enlist their active help and participation in their child's educational programme.

The assessment of children reflects as far as possible their participation in the schools curriculum. The class teacher and SENDCO break down the assessment into small achievable steps to aid progress and children may be supported by their own IEP (Individual Education Programme) targets or EHC Plan.

School will initiate the support of outside agencies (EP, school nurse, OT, Speech and Language therapist, Specialist Teachers) where appropriate.

The class teacher and the SENDCO assess and monitor the children's progress in line with existing school practices. Termly assessments will reflect, as far as possible, their participation in the wider curriculum of the school.

When sitting examinations, children with SEND can be supported 1:1 (statement), have timed breaks, be granted additional time, sit exams in a quiet setting in a small group to aid concentration.

Children with additional medical needs are given appropriate support and provision, Class teachers and TA's are provided with necessary training to support the needs of the individual children in their classes.

The SEND provision is monitored and the type of intervention a child is receiving, the duration, pupil's progress throughout the school and the progress individuals make following these interventions is recorded.

Reviewing and Evaluating Outcomes

What the school provides

Parents take part and contribute to annual reviews, receiving all relevant paperwork concerning their child. Pupils are also asked to make a contribution to the review by completing a child friendly pro forma.

IEP's are produced half termly. The class teacher and SENDCO work closely together to plan the next steps of provision.

School operates an open door policy with regards to any concerns a parent may have and offers a wide range of opportunities for parents to become involved in school life.

Children with medical needs are supported appropriately within the school setting.

The School's own tracking systems tracks progress and provides data, monitoring pupil's receiving Pupil Premium as well as pupils with SEND.

Keeping Children Safe

What the school provides

The Head Teacher along with relevant staff will carry out risk assessments where necessary.

All staff in school complete annual Keeping Children Safe in Education training and are well versed in how to follow the school's safeguarding procedures. All volunteers and students receive safeguarding training as part of their induction.

Teachers/TA's take classes out to meet their parents at the end of each school day and if required a handover is carried out by the teaching assistant or class teacher to the child's parent/carer.

There are parking areas outside the school for pick up and drop off points.

Welfare staff are on duty at lunchtime and a member of the Senior Leadership Team is always available.

Targeted support is available depending on individual needs.

Parents can access the anti-bullying policy via the school website.

The children's learning in PSHE also links to national events such as Anti-Bullying Day and Internet Safety Day.

Health (including Emotional Health and Wellbeing)

What the school provides

All medicine is stored safely and administered by staff in accordance with the appropriate dosage and frequency. This is recorded in a medicine book. Parents sign to grant authorisation to the school to administer to their child.

All staff are kept regularly up to date with paediatric first aid training on a rolling programme.

In addition EpiPen training has been provided by the school nurse or other health professional to ensure staff are aware of the appropriate action to take.

Communication with Parents

What the school provides

The website contains details of staff currently employed by the school and the school prospectus also contains this information.

The school operates an open door policy and has a meet the teacher evening at the beginning of each academic year and two parents' evenings a year to provide opportunities for parents to discuss the progress of their child. In addition a written report is provided in the Summer Term. As of this year, a parental feedback form will be provided with the end of year report.

Each Friday morning parents are invited into school to undertake morning activities with their child before the start of the school day.

School has an active and successful parent organisation called FOBBS.

We also share a weekly newsletter and have Class Dojo and Facebook for sharing children's learning and achievements.

Working Together

What the school provides

The school has a school council, Ethos Group, Playground leaders and Wellbeing Warrior. These allow the children to contribute their own thoughts and ideas.

Parents can have their say about their child at parent's evenings, annual reviews, IEP reviews.

Parents are encouraged to become governors should a vacancy arise. Mrs Julie Gradwell is the SEND governor. Termly updates are shared between the SENDCO and governing body.

What help and support is available for the family?

What the school provides

The SENDCO, class teacher, teaching assistants and the Head Teacher can assist completing forms if required. Support is offered if parents have concerns about completing paperwork.

There is a community notice board which contains additional information of up and coming events as well as general useful information.

The FIND Newsletter is shared termly with parents and is available on the website.

If a child was to require a travel plan to get to school, this would be dealt with by the Office Manager, SENDCO or Head Teacher if required.

Transition to Secondary School

What the school provides

Each year pupils visit their designated secondary school for taster sessions, added to which a representative from that school visits to help ease the transition from key stage 2 to key stage 3.

The Head Teacher has regular contact with the head and staff from the designated secondary school which means that any anxieties which a child may have can be communicated immediately.

An official handover of SEN information and documentation takes place between the designated SENDCO's.

Extra Curricular Activities

What the school provides

Bolton-By-Bowland school operates a daily breakfast and after school club, which is available for all pupils. There is the opportunity for all children to take part in after school clubs.

Various after school clubs are available on a rotational basis.

Pupils take part in a variety of inter school sporting competitions.

The school operates a buddy system where children from upper key stage 2 look after children in reception during the Autumn term to help them settle in.